

Adobe Illustrator

Introduction – One or Two Days

DAY ONE

Starting Adobe Illustrator

Illustrator Tools & Menus

Working efficiently

- Preferences
- Working in two windows
- Using shortcuts
- Customising palettes

File management

- Open, close and save a file
- Printing Illustrator files
- Saving Files & formats
- Importing graphic and picture files

Viewing Documents

- Artwork/Preview mode
- Scrolling and moving
- Enlarging & reducing - Zoom Tool
- Multiple windows
- Displaying the Clipboard

Selecting and Arranging

- Using the Selection Tools
- Grouping and Ungrouping
- Locking and Unlocking
- Hiding and showing objects
- Using the measure tool
- Using rulers and guides

Illustrator Palettes

- Using the Info/Transform and Align
- Attribute Palette
- Swatches and Swatch Libraries
- Correcting using the Clipboard
- Cut, copy, paste
- Multiple undo/redo

Using Type

- The Type Tool
- Entering and creating text paths
- Importing text
- Selecting and editing text
- Setting type attributes
- Type preferences

DAY TWO

Drawing Paths

- Choice of path tool
- Drawing with the freehand tool
- Drawing with the pen tool
- Adding points to paths
- Adding segments to open paths
- Changing points on paths
- Drawing rectangles and ellipses
- Constraining shapes and lines

Painting

- Filling and stroking paths
- Setting fill, stroke & line attributes
- Gradient fills
- Blending between objects

Using Colour

- Colour Palette & Swatches
- Selecting Pantone Colours
- Custom Colours & Colour modes

Using Layers

- Using the Layers Palette
- Using Auto-trace in layers
- Modifying objects & Paths
- Resizing and object or path
- Rotating objects
- Using the skew and mirror tools
- Using the Scissors or scapel

Working with Graphs

- Entering and editing data
- Importing graph data
- Graph types & creating pictographs

Printing Illustrator Files

Working with other programs

- Saving files and file formats
- Placing or opening non-native files
- Drag & Drop method
- Saving files with placed graphics
- Saving for other applications

Overview



computer graphics training

It is recommended that participants have already attended a course on or are familiar with Apple Mac or Windows.

During this course participants will learn how to begin using Illustrator – learn the basics of text handling, using the graphic tools and menus, setting up templates, outlines, importing and exporting files and preparing illustrator files for use with other programs such as InDesign, Quark XPress and Photoshop.

This is a workshop style course and delegates are encouraged to bring with them samples of the type of illustrations, type manipulations they will be required to produce.

Courses that can be combined with Illustrator include:

- Adobe InDesign
- Quark XPress
- Adobe Creative Suite
- Adobe Photoshop
- Adobe Acrobat
- Microsoft Office